



SELMA F. BARTLETT ELEMENTARY SCHOOL

1961 WIGWAM PARKWAY HENDERSON, NV 89074 702-799-5750

Brodie Christian, Principal

Christine Clayman, Assistant Principal

OPEN MEETING AGENDA

SELMA F. BARTLETT ELEMENTARY SCHOOL

School Organizational Team (SOT) Meeting

Library or Multi-Purpose Room

Thursday, November 7, 2019

3:45 PM

School Organizational Team Members:

Bernardo Del Hoyo, Voting Parent Member

Cheryl Chitupatham, Voting Parent Member

Abby Carter, Voting Licensed Staff Member

Brodie Christian, Principal Non-Voting Member

Kathryn Palmer, Voting Parent Member

Kathy Butler, Voting Licensed Staff Member

Danielle Johnson-Williams, Voting Non-Licensed Staff Mem.

*Christine Clayman, Assistant Principal Non-Voting Member

This meeting agenda is posted publicly on the school website at <http://www.selmabartlett.com/>.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the **public comment period** for this meeting may email Brodie Christian, Principal at chrisbc.nv.ccsd.net or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they either emailed or signed up. No one may sign up for another person or yield their time to another person. A person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. In the event that speakers bring up discussion items that do not apply to the SOT's responsibilities or scope of advisory authority, the principal and/or assistant principal will address the discussion item with the speaker at an appropriate time. Speakers may also submit additional comments using email or in writing.

It is asked that speakers be respectful to each other, Team members, the principal and all school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call (Principal)

2.0 Old Items: Review of Minutes

- 2.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM. Comments from the principal explaining the function of the School Organizational Team and scope of the Team's advisory authority as stated in the SOT Handouts.



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- 2.2 SELECTION OF CHAIR. Discussion and action on selection of the School Organizational Team Chair. The Chair will run future SOT open meetings and post all agendas, meeting minutes, public materials, etc to website as requested by administration.
- 2.3 SELECTION OF VICE CHAIR. Discussion and action on selection of the School Organizational Team Vice Chair. The Vice Chair will function as the Chair only in the absence of the Chair.
- 2.4 SELECTION OF MINUTES/NOTE TAKER. Discussion and possible action on the designation of an individual to be responsible for taking minutes during School Organizational Team meetings. The Chair and the principal work together to ensure minutes of open meetings are posted.
- 2.5 AGENDAS. Discussion and possible action on the process for creating agendas for School Organizational Team meetings. The Chair and the principal work together to ensure agendas of open meetings are created and posted.
- 2.6 MEETING ANNOUNCEMENTS. Discussion and possible action on assigning responsibility for posting meeting announcements and agendas on the school website.

3.0 New Business (Principal)

- 3.1 2019-2020 School Performance Plan. Discussion of the new plan followed by voting members' Q/A with principal. An updated SPP reflecting CCSD personnel comments, SOT comments, etc will be written by Principal and emailed to SOT.
- 3.2 Review of current school year (2019-20) budget/staffing.

4.0 General Discussion (Chair)

- 4.1 AGENDA PLANNING: Item(s) for Future Agenda: Possible need for revisions to the budget and SPP. Discussion of data and students' needs without violating FERPA and laws/policies.
- 4.2 FUTURE MEETINGS. Discussion and possible action regarding the dates and times of future meetings.

5.0 Information

- 5.1 Next Meeting: Based upon the outcome of Agenda item 4.2

6.0 Public Comment Period: Two (2) minutes maximum allotted per speaker as stated on page 1 of this agenda.



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